

New Mexico – Exemption Request

SELLER

BUYER

Important – The New Mexico Taxation and Revenue Department has developed an online system for managing tax exemption documents. To complete the exemption certificate, go to the State website:

[https://tap.state.nm.us/tap/ /](https://tap.state.nm.us/tap/)

Seller NM CRS Number:

After state approval, you must print a copy of the completed form and send it in the following order:

1. This cover page AND
2. A copy of your State of New Mexico NTTC form.
An example of this form is provided.

If sending more than one document, send separately using the same order as described above.

Documents can be returned to us by mail using the address listed above or you may email or fax the forms back to us at:

Fax Number is:

Email Address is:

Sample Exemption Document

REV. 1/2000 **SERIES 1992 - NONTAXABLE TRANSACTION CERTIFICATE - SERIES 1992**

New Mexico Taxation & Revenue Department
P.O. Box 630
Santa Fe, New Mexico 87504-0630

09 - NM/US GOVT., SOLICITORS DRG., OR FED/ST CREDIT UNION PURCHASE OF TANGIBLE!

| ISSUED BY | ISSUED TO | | | | | | | | | | | | | | |
|--|--------------------|--|----------------------|--|-------------|----------|--|------|-------|------------------------------|--|---------------------------|--|--------------------------|--|
| <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="font-size: small;">Certificate Number</td><td></td></tr> <tr><td style="font-size: small;">Authorized Signature</td><td></td></tr> <tr><td style="font-size: small;">Date Issued</td><td style="text-align: center;">05-03-05</td></tr> </table> | Certificate Number | | Authorized Signature | | Date Issued | 05-03-05 | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="font-size: small;">Name</td><td style="font-size: small;">State</td></tr> <tr><td colspan="2" style="font-size: small;">NM CRS Identification Number</td></tr> <tr><td colspan="2" style="font-size: small;">Street or Mailing Address</td></tr> <tr><td colspan="2" style="font-size: small;">City, State and Zip Code</td></tr> </table> | Name | State | NM CRS Identification Number | | Street or Mailing Address | | City, State and Zip Code | |
| Certificate Number | | | | | | | | | | | | | | | |
| Authorized Signature | | | | | | | | | | | | | | | |
| Date Issued | 05-03-05 | | | | | | | | | | | | | | |
| Name | State | | | | | | | | | | | | | | |
| NM CRS Identification Number | | | | | | | | | | | | | | | |
| Street or Mailing Address | | | | | | | | | | | | | | | |
| City, State and Zip Code | | | | | | | | | | | | | | | |

A seller may not accept this nontaxable transaction certificate to support a deduction from gross receipts unless the seller has a good faith belief that the buyer will resell, lease or use the property or service sold or leased in the manner represented by the nontaxable transaction certificate.

CAUTION: An issuer who misuses this certificate may be subject to suspension of the right to use nontaxable transaction certificates. (Section 7-9-44 NMSA 1978).

The registrant named above has been approved as eligible to issue Nontaxable Transaction Certificates for the transaction stated above and more specifically described in the Gross Receipts and Compensating Tax Act.

THIS CERTIFICATE MAY NOT BE DUPLICATED.
WHITE: ISSUER YELLOW: RECEIVER

SERIES 1992 - NONTAXABLE TRANSACTION CERTIFICATE - SERIES 1992

Forms by www.CertCapture.com

Rev:01/2016